

# **VICTIM AND WITNESS ASSISTANCE BOARD**

**October 18, 2017**

**1:30 to 3:00 P.M.**

**One Ashburton Place, 21<sup>st</sup> Floor**

**Boston, MA 02108**

## **A G E N D A**

### **Item**

### **Action**

1. Approval of Minutes from September 2017 Meeting **VOTE**
2. Report of the Executive Director & MOVA Staff
  - A. Administrative and Personnel Updates
    - a. Staffing/Fiscal Update
    - b. Internal Control Policy **VOTE**
  - B. Grants Management and Administration
    - a. VOCA/SAFEPLAN/DDTF Open Bid Planning
  - C. Victim Services, Training, and Community Engagement
    - a. Policy Update & Discussion
    - b. MOVA Trainings Presentation
3. Items not reasonably foreseeable by the Chair more than 48 hours in advance of the meeting.

### **Next Meeting:**

**November 15, 2017 2:00 – 4:00pm, 21<sup>st</sup> Floor, One Ashburton Place**